

MINUTES OF THE PERSONNEL AND PROCEDURES COMMITTEE

A meeting of the Personnel and Procedures Committee of the Whole Board of Trustees convened at the Houston Firefighters' Relief and Retirement Fund offices located at 4225 Interwood North Parkway, Houston, Texas 77032 on Tuesday, August 19, 2025 at 9:41 a.m.

Trustees present were Lisa R. Slagle (Committee Chair), Brett R. Besselman, David O. Lantrip, Gerard L. Daniels, Pete Ng, David Riegor, Edward Llewellyn, Arif Rasheed, and Albertino Mays. Also present were staff members Adam E. Smith (Executive Director/General Counsel), Ajit Singh (Chief Investment Officer), Claudia McInnis (Director of Finance and Administration), Dalia Banuelos (Director of Member Services), Andrea Sharayha (Director of Human Resources), and John D. Moore II (Director of Technology and Building Services).

The Committee Chair called the meeting to order at 9:41 a.m. and invited comments from the public. No comments were received.

The Executive Director, with additional comments from the Committee Chair and Trustees, explained the updates to the Board and Committee Procedures and Pension Benefits Policies of the Fund's Policies and Procedures Manual.

There was a motion by David Riegor, seconded by Pete Ng, to approve the updates to the Board and Committee Procedures and Pension Benefits Policies of the Fund's Policies and Procedures Manual, as presented. The motion carried.

The meeting adjourned at 10:04 a.m. on a motion by David O. Lantrip, seconded by Edward Llewellyn. The motion carried.